


Sustainable Development Goals (SDGs) eLearn Award Scheme 2022

School Registration Procedure

For schools interested in nominating their students to participate in the captioned Scheme, please pay attention to the following points:

1. Please complete the **‘School Registration Form’ (Appendix 3)**.
2. Please visit the website or scan the QR code below

Website	QR code
https://elearn.unicef.org.hk/sdg-elearn-award-scheme-en	

3. Download and complete the **‘Student Registration List’ spreadsheet** from the platform by entering students’ information (English name and form) in the respective columns.
4. **Responsible teacher returns the completed School Registration Form and Student Registration List to edu@unicef.org.hk by 7 March 2022 (Mon).**
5. Responsible teacher will receive an email for confirmation of school registration, and will receive UNICEF HK's latest updates or awards notification.
6. A ‘personal learning account’ of UNICEF HK eLearn Platform will be created for each registered student and responsible teacher. The login information will be distributed by the platform. Please follow the instruction to complete the first login.

Enquiry

For enquires about the SDGs eLearning Award Scheme 2022, please contact Ms Hei Cheung, Specialist, Education of UNICEF HK at 2836 2993 or edu@unicef.org.hk.

Sustainable Development Goals (SDGs) eLearn Award Scheme 2022

School Registration Form (Deadline 7 March 2022)

School Name: _____

Our School nominates _____ students to participate in the SDGs eLearning Award Scheme 2022.

(Please download the Student Registration List at <https://elearn.unicef.org.hk/sdg-elearn-award-scheme-en> and return the School Registration Form and Student Registration List by email edu@unicef.org.hk on or before **7 March 2022** to complete the school registration)

The contact information of the responsible teacher is as follows:

Teacher: _____ (Chinese)	_____ (English)
Contact phone no.: _____	
Email: _____	

Our School agrees to nominate our students to participate in the captioned Award Scheme, and authorizes the teacher above to follow up the relevant administrative matters and students' learning progress, and authorizes UNICEF HK to publicize the relevant information about the student awardees in the Award Scheme (student names, form and name of school only).

School Chop

Signature of Principal:

Name of Principal:

Date:
